SW Polk Fire District
Regular Meeting Minutes – January 08, 2026 – 15455 Salt Creek Rd. Dallas, OR 97338

Board Members Present	Board Members Absent
SW Polk Fire District Frank Pender Jake Rosenbalm Tom Gilson(V)	Bob Davis Brad Weaver
	Administration Present
	Fred Hertel Sheila Peirce

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		Frank Pender opens the meeting at 6:01pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comments per the posted agenda. The Pledge of Allegiance was recited during the regular board meeting.
Roll Call		Sheila Peirce called roll as delineated above.
Approval of Minutes	*Discussion/Action*	The board reviewed the minutes for December 11, 2025, Regular Meeting. **Motion** Gilson **Second** Pender *I move to accept the proposed minutes with the one sentence striken as the official minutes of our regular board meeting on 12/11/2025.* **Motion Passes with yes vote from Pender, Gilson, and Rosenbalm.** The board reviewed the minutes for January 7, 2026, Special Meeting. **Motion** Rosenbalm **Second** Gilson *I move to accept the proposed minutes as the official minutes of our special board meeting on 01/07/2026.* **Motion Passes with yes vote from Pender, Gilson and Rosenbalm.**
Financial Report	*Tabled*	
Audience Participation		N/A

Old Business		
A. Lexipol Policies Updates	*Tabled*	
B. Letter on Mutual Aid Billing Update	*Discussion*	The board reviewed the letters for the mutual aid billing sent to the City of Dallas and their response letters.
New Business		
A. Recording the Board Meetings	Discussion/Action	Rosenbalm thinks that there should be a recording of the meeting so that there are no discrepancies, or he said she said situations. **Motion** Rosenbalm **Second** Gilson I will make a motion that we record the board meetings so that we capture the high points of the meeting and if there are any discrepancies then we can go back and correct them. **Motion doesn't pass Gilson and Rosenbalm vote yes and Pender voted no.**
Chief's Report	Discussion	The Chief gave the board a report.
Director Comments	Discussion	Jake brought up the Chief's annual review. Pender asked if Sheila could send the template to the board members.
Meeting Adjournment		**Meeting adjourned at 6:57pm**