SW Polk Fire District
Regular Meeting Minutes – April 9, 2026 – 15455 Salt Creek Rd. Dallas, OR 97338

Board Members Present	Board Members Absent
SW Polk Fire District Frank Pender Jake Rosenbalm Tom Gilson Bob Davis (V)	Brad Weaver
	Administration Present
	Fred Hertel Dayna Perkins

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		Frank Pender opens the meeting at 6:00 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comments per the posted agenda. The Pledge of Allegiance was recited during the regular board meeting.
Roll Call		Fred Hertel called roll as delineated above.
Presentation		Representative Anna Scharf presents House Concurrent Resolution 201 certificate to the Board.
Contract Review Board		Open the Contract Review Board at 6:15pm
A. Facility Repair Process	*Discussion/Action*	The Contract Review Board was given two options for repairs to the buildings. Option 1 - Can choose to authorize exemption for Dalke to do the repairs. Option 2 – Publish the findings report. All contractors bid on the repairs in the report and give bids. **Motion** Gilson **Second** Rosenbalm *I move to authorize the Fire Chief to pursue the exemption in option #1 with Dalke Construction.* **Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.**
B. Close Contracting Review Board		Contracting Review Board was closed at 6:35pm
Approval of Minutes	*Discussion/Action*	The board reviewed the minutes for March 12, 2026, Regular Meeting. **Motion** Rosenbalm **Second** Davis *I move to accept the proposed minutes as the official minutes of our regular board meeting on 03/12/2026.* **Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.**

Financial Report	*Discussion/Action*	The board reviewed March financials. **Motion** Davis **Second** Gilson *I reviewed the March bank statements and financial reports, I move to approve the financials as presented.* **Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.**
Audience Participation		N/A
Old Business		
A. Letter on Mutual Aid Billing Update	Tabled	
B. Ordinance 2025-26-01 Issuance of Full Faith and Credit Obligation	*Discussion/Action*	The board reviewed the Ordinance 2025-26-01 Issuance of Full Faith and Credit Obligation. **Motion** Davis **Second** Gilson *I move to adopt Ordinance 2025-26-01 as presented* **Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.**
New Business		
A. Apparatus Replacement Schedule	*Discussion*	The board discussed Leigh's report on apparatus replacement schedule. We used Bonds in the past to replace apparatus. We are now relying on Grants. We are in phase two for a grant for an ambulance and should know around September if we get that grant.
B. Auditor Contract	Discussion/Action	The board discussed signing the contract for this year's audit with Pauly Rogers & Co. It is recommended to change auditors after 4 to 5 years of service. **Motion** Davis **Second** Gilson *I move to go into contract for another year with Pauly Rogers & Co but review this process in January to look for a different company.* **Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.**
C. Budget Committee Member	Discussion/Action	Chief Hertel tells the Board that David Loewen is no longer wanting to serve on the Budget Committee, and that Keith Moore will step into his position for the rest of his term. **Motion** Rosenbalm **Second** Davis *I move to remove David Loewen from the budget committee and replace with Keith Moore.*

		Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.
D. Seasonal Staffing Grant	Discussion/Action	The board is informed that we got the Seasonal Staffing grant from OSFM. **Motion** Rosenbalm **Second** Gilson *I move to accept the OSFM Seasonal Staffing Grant and authorize the Fire Chief to sign and process related documents.* **Motion Passes with yes vote from Pender, Gilson, Davis and Rosenbalm.**
Chief's Report	Discussion	Annexation project almost complete meeting with the Assessor. Chief's Conference Report: House bill 3940 Joint wildfire training Yamhill and Polk. EDB in Amity Board Members OFDDA conference at Hood River November 5th-7th. Joint ODF and SW Polk training in June
Director Comments	Discussion	Rosenbalm asks about City of Dallas Council talking about combining districts with SW Polk Fire. Discussion
Meeting Adjournment		**Meeting adjourned at 7:35pm**