SW Polk Fire District
Regular Meeting Minutes – December 11, 2025 – 15455 Salt Creek Rd. Dallas, OR 97338

Board Members Present	Board Members Absent
SW Polk Fire District Frank Pender Brad Weaver Jake Rosenbalm Tom Gilson Bob Davis (V)(ARC)	
	Administration Present
	Fred Hertel Sheila Peirce

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		Frank Pender opens the meeting at 6:01pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comments per the posted agenda. The Pledge of Allegiance was recited during the regular board meeting.
Roll Call		Sheila Peirce called roll as delineated above.
Approval of Minutes	*Discussion/Action*	The board reviewed the minutes for November 13, 2025, Regular Meeting. Rosenbalm disagrees with what was written in the minutes of what was said in the directors' comments. Pender states to be careful; that is potentially a defamation of character. Pender recommends that we omit all the director's comments from the last meeting and discuss them in the director's comments in this meeting. **Motion** Gilson **Second** Weaver *I move to accept the proposed minutes as the official minutes of our regular board meeting on 11/13/2025 with the removal of the directors' comments.* **Motion Passes with yes vote from Weaver, Pender, Gilson and Rosenbalm. Davis was absent from this vote.**
Financial Report	*Discussion/Action*	The board reviewed November financials. Need to address shortage in user fees **Motion** Weaver **Second** Gilson *I reviewed the November bank statements and financial reports, I move to approve the financials as presented.* **Motion Passes with yes vote from Weaver, Pender, Gilson, Davis and Rosenbalm.**
Audience Participation		N/A
Old Business		
New Business		
A. Resolution 2025-26-01	*Discussion/Action*	The board reviewed and discussed the resolution.

Supplemental Budget		**Motion** Davis **Second** Gilson *I move to adopt the Conflagration Supplemental Budget Resolution 2025-26-01.* **Motion Passes with yes vote from Weaver, Pender, Gilson, Davis and Rosenbalm.**
B. Resolution 2025-26-02 Supplemental Budget	*Discussion/Action*	The board reviewed and discussed the resolution. Gilson found a mistake that will be changed **Motion** Gilson **Second** Rosenbalm *I move to adopt the AFG Supplemental Budget Resolution 2025-26-02 with a word change from original budget to budget appropriation.* **Motion Passes with yes vote from Weaver, Davis, Pender, Gilson and Rosenbalm.**
C. Resolution 2025-26-03 Supplemental Budget	*Discussion/Action*	The board reviewed and discussed the resolution. **Motion** Davis **Second** Weaver *I move to adopt the Loan Supplemental Budget Resolution 2025-26-03* **Motion Passes with yes vote from Weaver, Davis, Pender, Gilson and Rosenbalm.**
D. Lexipol Policies Updates	*Discussion/Action*	Chief Magers is working with the Vendor to be able to get copies for the board to review. Lexipol has changed their format, so they were unable to get copies of the new policies to hand out to the Board at this time.
Chief's Report	Discussion	• Working with financial advisor on a financial plan to present to the board • Blue Cross Blue Shield • Well Care by Healthnet • Christmas Parade in Dallas • Retirement for Chief Magers in January • Christmas Cheer event December 24 at 7am • Fackler Update sent pictures/videos of all the leaks in the stations.
Director Comments	Discussion	Pender would like to set up a special meeting in Jan before the next board meeting. Weaver can only make it one day and that is Jan 7th. Hertel will talk to our financial advisor. Rosenbalm wants to have a meeting whether or not the financial advisor can show up. Pender agreed and there will be a meeting set on Jan 7th no matter what. Rosenbalm wanted an update on the letters sent to BOC and to the other agencies. BOC has not sent anything. The City of Dallas sent a letter saying that they rejected our letter and will not pay for mutual aid. Rosenbalm wanted these topics to stay on the old business until they are completed. Rosenbalm is concerned with the volunteer program and wants reports on how many hours each volunteer is doing and what calls they are going on.

		Rosenbalm says Zach can do it within minutes and get it to him. The chief said he would try and see what he could do. Rosenbalm wants to have read only access to QuickBooks to get all the transactions that are made. Davis disagrees and thinks that this is the Chief's job. Rosenbalm says that we are losing money and feels that nothing is being done. Wants more of a check or balance. Have reports that are not rolled up. Chief Hertel and the board know that this district has been losing money. This is no surprise to everyone. Rosenbalm thinks that there haven't been enough cuts in spending. Pender wants to talk about all of this financial concern at the Special Board meeting on Jan 7th. Losing money with the ambulance service. That hasn't helped us financially at all. ASA hasn't even been approved yet, and it has been two years. Chief Hertel doesn't want to lay off any people and wants the board to help with getting out to the public and talking to the commissioners about the ASA. Jake asked about the Facebook page and why we had to get a new one. The chief told him that we didn't have full access to the administration part of the page. We went on the advice of our IT company after they tried without success to get onto our page to make it a business account instead of a personal account. Jake asked who had control of it before, and the Chief answered Christine. Jake asked if we reached out to her and the Chief answered yes and she tried to help. Chief Hertel again said that we went with the recommendation of our IT company and made it a business account. Jake asked who? Ultrex? Chief Hertel answered yes. Jake said that we lost people on the page from 3500 to 300 people.
Meeting Adjournment		**Meeting adjourned at 7:05 pm**