SW Polk Fire District
Regular Meeting Minutes – November 13, 2025 – 15455 Salt Creek Rd. Dallas, OR 97338

Board Members Present	Board Members Absent
SW Polk Fire District Frank Pender Brad Weaver Jake Rosenbalm Tom Gilson	Bob Davis
	Administration Present
	Fred Hertel Dayna Perkins

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		Frank Pender opens the meeting at 6:00 p.m. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comments per the posted agenda. The Pledge of Allegiance was recited during the regular board meeting.
Roll Call		Chief Hertel called roll as delineated above.
Approval of Minutes	*Discussion/Action*	The board reviewed the minutes for October 16, 2025, Regular Meeting. **Motion** *Weaver* **Second** Gilson *I move to accept the proposed minutes as the official minutes of our regular board meeting on 10/16/2025.* **Motion Passes with yes vote from Weaver, Pender, Gilson and Rosenbalm.**
Financial Report	*Discussion/Action*	The board reviewed October financials. **Motion** Gilson **Second** Weaver *I reviewed the October bank statements and financial reports, I move to approve the financials as presented.* **Motion Passes with yes vote from Weaver, Pender, Gilson and Rosenbalm.**
Audience Participation		N/A
Old Business		
A. Assistance to Firefighters Grant	*Discussion/Action*	Chief Hertel informed the Board that the Government's website was still down.
New Business		
A. Conflagration Reconciliation	*Discussion*	Chief Hertel presented the conflagration numbers for 2025, in preparation of a future supplemental budget resolution.

B. Draft Letter on Mutual Aid Billing	*Discussion/Action*	The Board reviewed and discussed the draft letter to other agencies regarding mutual/auto aid billing. Rosenbalm stated that he was concerned about the blowback from other agencies. Rosenbalm presented a consideration to change the word from "will" to "may" in the fourth paragraph. It was decided to leave it as presented. **Motion** Gilson **Second** Weaver I move to direct the Chief to send the letter as presented. **Motion Passes with yes vote from Weaver, Pender, Gilson and Rosenbalm.**
C. Draft Letter to Polk County	*Discussion/Action*	The Board reviewed and discussed the draft letter to the Polk County Commissioners requesting a revisit to the ASA's and informing them of our other agency mutual/auto aid billing. **Motion** Rosenbalm **Second** Gilson I move to direct the Chief to send the letter as presented. **Motion Passes with yes vote from Weaver, Pender, Gilson and Rosenbalm.**
Chief's Report	Discussion	Reviewed the monthly incident data
Director Comments	Discussion	Removed with a vote at the regular Board Meeting on 12-11-2025
Meeting Adjournment		**Meeting adjourned at 6:52 pm**